



INSTITUTE OF CONSECRATED LIFE - SANYASA

(Incorporated to Pontifical Lateran University, Rome)

21st ICLS SEMINAR

CONSECRATED TO BE PILGRIMS OF HOPE ENSURING *DIGNITAS INFINITA* FOR GOD'S PEOPLE

8-9 February 2025 (Saturday & Sunday)

GUIDELINES FOR POSTER PRESENTATIONS

- Religious communities and formation houses are invited to make poster presentations, based on any theme related to the Seminar Theme. The posters must be creative, informative, and contributing to the reflection on the Theme. *Only those poster presentations reserved in advance will be permitted.*
- Deadline to register for Poster Presentation: **January 25, 2025.**
- Forty-five minutes are dedicated to the simultaneous Poster Presentations. Each team must be stationed at their poster during the entire one hour, interacting with the viewers, explaining their poster content and answering the queries of the seminar participants.
- The best three posters (assessed for: content + design + quality of interaction and Q&A with the seminar participants at the poster session) will be awarded **cash prizes of Rs.2,500, Rs.2,000, and Rs.1,500 respectively.**

How to Prepare a Poster

- The maximum size for poster shall be 36" x 48". No bigger posters will be permitted. The frame for the poster and the easel to place it will be provided at the venue. You need to be present at the venue two hours before the presentation time slotted to get ready with the presentation logistics. (The Poster Presentation is slotted from 1:00 – 1:45 p.m. on the first day of the Seminar [February 3]).
- The Poster could be typeset in PowerPoint and then printed out. Or, it could be written and drawn in hand (neat, legible, easily readable from one meter away)
- If you like, you may divide the poster into 3-5 columns. Use headings to identify sections. Avoid long stretches of texts. Use shorter phrases or sentences. Ideally use bulleted phrases for ease of reading by the viewers. Break up text with pictures, tables, figures, etc. Have a balance between text, graphics. Visual appeal is important; so is the content communicated. Use colors. Blank space should make up at least 30% of your poster for optimal visual effect and ease of reading.
- Viewers should be able to scan material quickly. You have about 5 seconds to attract viewers, as they pass by the posters.
- It is also helpful to give out a one-page summary handout of your poster content. If you have prepared your poster via PowerPoint, it helps to print out an A4 size color copy of the poster as the handout, to give out to the viewers.



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- Here are some of the websites that can give you good insights and tips as to how to make effective posters (these sites are about academic posters on secular or scientific disciplines. You might want to “adapt” the methodology to suit a theological topic that we deal with.)
 - Purrington, Colin 2015. *Designing conference posters*.
<http://colinpurrington.com/tips/poster-design>
 - University of Buffalo. *Designing Effective Poster Presentations*.
<http://libweb.lib.buffalo.edu/guide/guide.asp?ID=155>
 - UC Poster Templates. <http://healthnews.uc.edu/branding/>
 - *How to Make an Effective Poster*.
https://urc.ucdavis.edu/sites/g/files/dgvnsk3561/files/local_resources/documents/pdf_documents/How_To_Make_an_Effective_Poster2.pdf
- For any further details or clarifications, write to: [programsicls@gmail.com/](mailto:programsicls@gmail.com)

You are also encouraged to register for the entire Seminar or any one day:

HOW TO REGISTER FOR SEMINAR:

Click on this link for accessing the Google form for Seminar Registration:

<https://forms.gle/wkNzpJ3LXMRSabG89>

Best wishes!

Organizing Team
ICLS Seminar 2025